

**Minutes of the November 15, 2017
Meeting of the Southeast Area Transit District Board of Directors**

Board Members Present: Fred Allyn III (Ledyard), Deb Hinchey (Norwich), Ronald McDaniel (Montville), Rich Moravsik (Groton), Mark Nickerson (East Lyme), Mark Oefinger (Groton), Michael Passero (New London), John Salomone (Norwich), Kevin Skulczyck (Griswold), Thomas Sparkman (Lisbon), Daniel Steward (Waterford)

SEAT Staff: Michael Carroll (General Manager), Alfred Fritzsche (Finance Director)

SCCOG: Jim Butler, Kate Ratten

Other Attendees: Patricia Johnson (ATU) Kimberly Drielich (The Day)

1. **Roll Call:** Called to order at 9:05 am by Chairman McDaniel; it was noted that a quorum was present.
2. **Minutes of the Previous Meeting:** Minutes of the October 18, 2017 SEAT Board meeting were distributed prior to the meeting. Motion to approve the minutes: (Hinchey/Sparkman) unanimous.
3. **Public Participation:** None
4. **Communications:** A copy of the previously emailed ATU “Letter Recommending Advisory Seats on Board”, was provided to the members.
5. **Business Report:**
 - a) **Manager’s Report:** The report had been distributed prior to the meeting. No discussion held. Motion to approve Manager’s Report (Stewart/Moravsik); unanimous.
 - b) **Treasurer’s Report:** The Treasurers report(s) were distributed prior to the meeting. Mr. Carroll provided an overview of the reports provided. Motion to approve Treasurer’s Report (Sparkman/Hinchey); unanimous.
6. **Old Business:** The Union request for advisory seats for Union and Customer representatives was discussed. It was noted that the current communication channels are felt to be adequate, and there might be legal issues with such action. It was moved to respectfully decline the Union’s proposal (Sparkman/Hinchey); unanimous.
7. **New Business:**
 - a) **FY19 Operating Budget:** Mr. Carroll provided an overview of SEAT’s proposed FY19 operating budget which included no service or fare changes, but did assume a modest 2%

increase in State funds in order to remain balanced. Mr. Fritzsche also provided some additional comments and background information. Mr. Carroll stated it was his understanding not to request any increase in contribution from the member towns, to which the Board agreed. Mr. Carroll did caution the Board that if State funding cuts were forthcoming, he would prepare a revised budget to incorporate service reductions in order to achieve balance.

- b) **2019 Board Officers:** Mr. Carroll reminded members that they would need to soon select officers for the 2019 calendar year. Mr. McDaniel asked for nominations from the floor for a nominating committee. Mr. Moravsik and Mr. Sparkman were nominated by unanimous consent.

8. **Adjournment:** There was no further business and it was moved to adjourn the meeting at 9:20 am. (Hinchey/Moravsik); unanimous.

9. **Next Meeting:**

Board meeting is at 9:00 AM, December 20, 2017 (or directly following the close of SE CT Council of Governments meeting). The location, following long-time practice of the SECCOG, will be moved to Flanders Fish Market & Restaurant, 22 Chesterfield Road, East Lyme, CT.

Respectfully Submitted, Rich Moravsik, Secretary